

Clinch County School System

School Fundraiser/Sales Request Form (AF 108)

1. Request will not be granted if it involves loss of instructional time.
2. Any individual student should not conduct fundraising after 7:00 pm.
3. Fundraising from door to door is prohibited.
4. Students should identify themselves, what organization they represent, and for what purpose they are trying to raise money when carrying out a fundraising activity.
5. Guessing, chance, raffles, and lotteries are prohibited by Georgia law.
6. Popularity contests which are based on raising money are prohibited.
7. Please see Board policies EEE and EEF-R(1) regarding fundraising activities that include any type of food or beverage.

Date Submitted			
Group Making Request / Event		Group:	Event:
Sponsor(s) Responsible			
Beginning Date / Ending Date		Beginning Date:	End Date:
Grade Level(s) of Students Involved			
Vender Used for Items to be Sold			
Specific Items to be sold			
If food, is it being sold for consumption between the hours of 7:00 am and 2:00 pm during school days?			
If yes, do the items being sold meet SMART Snacks criteria?			
If yes, attach the SMART snack calculator confirmation to this form. Calculator can be found at https://foodplanner.healthiergeneration.org/calculator/			
If no, please INITIAL beside the statements below.			
_____ I certify my fundraiser, if approved, will not operate anywhere on school campus 30 minutes prior until 30 minutes after the end of meal service.			
_____ I certify my fundraiser, if approved, will not exceed 3 days in length.			
Approximate Selling Price Per Item			
Anticipated Profit			
Specific Use of Profits			
Will profits be split between groups? If yes, how will they be split?			

At the completion of the fundraiser/sales, the school bookkeeper/secretary will complete the Fundraiser/Sale Close-Out Verification Form (AF 106). Once completed, the sponsor will review the form and sign affirming the form's accuracy.

I have read and understand the 7 items at the top of this form regarding school fundraisers/sales. I also understand that I must review and sign the Fundraiser/Sale Close-Out Verification Form (AF 106) at the end of the fundraiser/sales.

Sponsor's Signature

Date

Principal's Signature of Approval

Date

Superintendent's or Designee's Signature of Approval

Date