



Clinch County Elementary/Middle School

Documents Required for Registration

*****PROOF OF RESIDENCE MUST BE PROVIDED BEFORE ANY
STUDENT CAN ENROLL*****

- _____ Official birth certificate

- _____ Immunization Record - *Georgia Certificate of Immunization (GA Form 3231)*.
This form is available from the Health Department or your child's physician.

- _____ Certificate of Vision, Hearing, Dental and Nutrition Screening (*Georgia Form 3300*). This form is available from the Health Department or your child's physician.

- _____ Social Security Card

- _____ Proof of residence (*utility bill, rental agreement, cable bill, mortgage agreement, or land line phone bill ONLY*).

- _____ Guardian papers (if applicable)

***Please notify the Registrar immediately if you have *Guardianship and/or Power of Attorney* for the student you are registering.

**** ALL FORMS IN THIS PACKET MUST BE COMPLETED ****

Clinch County Elementary/Middle School
575 Woodlake Dr
Homerville, GA 31634
Phone: 912-487-5385
Fax: 912-487-3347



Clinch County Elementary / Middle School

575 Woodlake Drive
Homerville, GA 31634
Phone (912) 487-5385
Fax (912) 487-3347 or 912-487-1732
ataylor@clinchcounty.com



Records Request

School transferring from (Name & Address):

Phone: _____

Fax: _____

Student's Name: _____ DOB: _____ Grade Level: _____

Please send a copy of all school records including the following checked items:

- | | |
|--|---|
| <input type="checkbox"/> Birth Certificate | <input type="checkbox"/> Social Security Card |
| <input type="checkbox"/> Grades to date | <input type="checkbox"/> Grading Scale |
| <input type="checkbox"/> Health records (Imm. Cert. & EED) | <input type="checkbox"/> Dates of entry and withdrawal |
| <input type="checkbox"/> SST/RTI folder | <input type="checkbox"/> Discipline records |
| <input type="checkbox"/> Gifted records | <input type="checkbox"/> Special education records (IEP/Eligibility/Psych Report) |
| <input type="checkbox"/> Speech records | <input type="checkbox"/> CRCT/GA Milestones |
| <input type="checkbox"/> Date entering school in USA | <input type="checkbox"/> Other testing information |
| <input type="checkbox"/> ELL (ESOL) records | <input type="checkbox"/> EIP / REP |
| <input type="checkbox"/> Attendance | <input type="checkbox"/> Accelerated Reader records (please email to kwindham@clinchcounty.com) |

Is the student currently assigned to an Alternative School due to a disciplinary action? _____

Did the student withdraw from school to avoid placement in an Alternative School due to disciplinary action? _____

The Georgia School Safety Act requires the following information:

DISCIPLINE: (a) Is the student currently suspended or expelled from the school last attended? _____

(b) Did the student withdraw from school to avoid suspension/expulsion? _____

If the answer to either of the above questions is yes, please give the reason for the suspension/expulsion and the date on which the suspension/expulsion ends. _____

CRIMINAL HISTORY: (complete if student is in the 7th grade)

Has the student ever been adjudicated guilty of a designated felony as defined by Georgia Law? _____

If yes, please supply the following information:

(a) Date of adjudication _____

(b) Court, including county and state, of adjudication: _____

(c) Offense committed: _____

(d) Sentence imposed, including any probation or other conditions: _____

Enrollment may be denied if a student is found to be ineligible under the provisions of the Georgia School Safety Act. Enrollment is provisional pending the receipt of student's cumulative record. Students denied enrollment may enroll at such time as he/she becomes eligible.

Parent/Guardian Signature: _____ Relationship: _____ Date: _____

Student Records Clerk: _____ Date: _____

Clinch County School System
Student Residency Questionnaire

This form is intended to address the McKinney-Vento Act 42 U. S. C. 11435, and must be completed for each student. The information you provide is **confidential**. Your child will not be discriminated against based upon the information provided.

Date: _____ School: _____

Student Name: _____ Birth Date: _____

Current Address: _____ Phone Number: _____

Please identify the student's current living arrangements. Please check one box:

_____ With another family or other person because of loss of housing or as a result of an economic hardship
(i.e. foreclosure, eviction)

_____ Emergency or transitional shelter

_____ Hotel or motel

_____ With an adult who is not a parent guardian, or alone without an adult

_____ Campground, car, park, public places, abandoned building, street, or any other inadequate living space

_____ None of the above

Parent/Legal Guardian Signature

Parent/Legal Guardian Name (please print)

Date

Note: The answer you give above will help determine what services you or your child may be eligible to receive under the McKinney-Vento Act. Students who are protected under the Act are entitled to immediate enrollment in school, even if they don't have the documents normally needed, such as proof residency, school records, immunization records, or birth certificate.

The Homeless Liaison is required to assist the student in obtaining any necessary documents, including immunization or school records after the student has been enrolled. Students who are protected under the McKinney-Vento Act may also be entitled to free transportation.

See the reverse side of this form for a one-page attachment titled, "**Information for Parents: McKinney-Vento Homeless Assistance Act**".

**Information for Parents:
McKinney-Vento Homeless Assistance Act**

If your family lacks a fixed, regular and adequate nighttime residence and is forced to live in any of the following situations:

- Sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason (example: evicted from home, etc.).
- In a motel, hotel, campground, or similar setting due to lack of alternative adequate accommodations.
- In an emergency or transitional shelter.
- Have a primary nighttime residence that is not designed for or ordinarily used as a regular sleeping accommodation for humans.
- In a car, park, public space, abandoned building, substandard housing, bus or train station, or a similar setting.

Then your children have the right to:

- Enroll in school without proof of residency, immunization, school records, or other documents.
- Choose between the local school where you are living or the school last attended before becoming homeless, when feasible.
- Receive transportation to school.
- Attend school and participate in school programs with children who are not homeless children cannot be separated from the regular school program because they are homeless.
- Receive all the school services available to other students.

Clinch County Public School System Homeless Liaison:

Renee Harris 912-487-5402

State Coordinator for Homeless Education:

Eric McGhee 404-651-7555

CLINCH COUNTY SCHOOLS CLINIC CONSENT FORM

Student Name: _____

Grade: _____ **Home Room:** _____

Family Doctor/Phone Number: _____

Contact Names, relation to child, phone numbers in the order you wish to be contacted in event of illness or injury:

1. _____
2. _____
3. _____
4. _____

Medications student currently taking: _____

Allergies (include medications, foods, and insect bites):

Medical History: (Please circle any that student has had in the past or currently has):

Asthma (childhood and/or current)	Hearing Problems	Vision Problems
Cerebral Palsy	Heart Problems	Wears glasses
Cystic Fibrosis	Hyperactivity	Hearing Aids
Diabetes	Seizures	Other: _____
Frequent Ear Infections	Sickle Cell Disease	_____

*In case of a serious illness/injury, the school nurse will render first aid. The parents/guardians will be contacted. If parent/guardian can not be reached and the situation is emergent, 911 will be called and the child will be transported to the emergency room. Any fees for that transportation and medical services will be the responsibility of the parent/guardian.

*I give permission for my child to receive medical care by the school nurse in the school clinic for minor illnesses as in accordance with the Georgia School Health Resource Manual. This includes over-the-counter medications for minor pain and discomfort, menstrual cramps, stomach aches and/or indigestion, sore throat, headaches, and first aid care for minor abrasions, skin irritations, and injuries. I do hereby grant the school nurse permission to perform these and other School Health Services (as described on back of page) without further notification by signing. I do hereby release the school system and the school nurse from any adverse reaction that might occur as a result of taking these medications.

(See reverse for list of clinic services, medications, and parent signature area.)

***** Check Yes or No to indicate if you allow your child to receive the following medications at school by the school nurse.**

- Administration of Acetaminophen (Tylenol ®) or Ibuprofen (Motrin ®, Advil ®) at an age appropriate dose for discomfort, pain, or fever
 Yes No *** students with fever > 100°F will be dismissed home
- Antacid liquid or Antacid tablets for indigestion/minor stomach discomforts and age appropriate dose
 Yes No
- Benedryl ® (Diphenhydramine)for symptoms of allergic reactions, insect stings, or rashes at an age appropriate dose
 Yes No
- Sore throat relief spray for sore throat
 Yes No
- Cough drops for coughing (age appropriate due to choking hazard)
 Yes No
- Itch and rash relief cream/ointment for minor skin irritations
 Yes No
- Lubricating eye drops for eye irritations
 Yes No
- Oral pain relief gel for tooth/mouth discomfort
 Yes No
- Saline cleansing solution for cleaning of minor abrasions/wounds/cuts
 Yes No
- Triple antibiotic ointment for minor skin abrasions/wounds
 Yes No
- Cough Suppressant (Dextromethorphan HBr) syrup for mild cough with normal breath sounds and age appropriate dosing
 Yes No

Clinic Services:

- Nursing assessment of illness, injury, and other health related problems
- Administration of over-the-counter medications at age-appropriate doses per protocol
- Administration of prescription medication with parental consent
- Blood pressure screenings
- Blood sugar screenings (by finger stick if symptoms indicate the need)
- Head Lice screenings per policy
- Health promotion and wellness education including nutrition education
- Height and weight measurements as needed
- Implementing “Asthma Protocol” and “Severe Allergic Reaction Protocol” for students with asthma and severe allergic reactions.
- Screening of vision and hearing as needed and during class screenings

Parent/Guardian

Signature

Date

() I DO NOT WANT MY CHILD TO RECEIVE SCHOOL HEALTH SERVICE

School District: _____

Date: _____

Parent Occupational Survey

Please complete this form to determine if your child(ren) qualify to receive supplemental services under Title I, Part C

Name of Student(s)	Name of School	Grade
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

- Has anyone in your household moved in order to work in another city, county, or state, in the last three (3) years? Yes No
- Has anyone in your household been involved in one of the following occupations, either full or part-time or temporarily during the last three (3) years? Yes No

If you answer "yes", check all that applies:

- 1) Planting/Picking vegetables (tomatoes, squash, onions, etc.) or fruits (grapes, strawberries, blueberries, etc.)
- 2) Planting, growing, cutting, processing trees (pulpwood), or raking pine straw
- 3) Processing/Packing agricultural products
- 4) Dairy/Poultry/Livestock
- 5) Packing/Processing meats (beef, poultry, or seafood)
- 6) Commercial fishing or fish farms
- 7) Other (Please specify occupation): _____

Names of Parent(s) or Legal Guardian(s) _____

Current Address: _____

City: _____ State: _____ Zip Code: _____ Phone: _____

Thank You! Please return this form to the school

Please maintain original copy in your files.

MEP funded school/district: Please give this form to the migrant liaison or migrant contact for your school/district.

Non-MEP funded (consortium) school/districts: When at least one "yes" and one or more of the boxes from 1 to 7 is/are checked, districts should fax occupational surveys to the Regional Migrant Education Program Office serving your district. For additional questions regarding this form, please call the MEP office serving your district:

GaDOE Region 1 MEP, 201 West Lee Street, Brooklet, GA 30415
Toll Free (800) 621-5217 Fax (912) 842-5440

GaDOE Region 2 MEP, 221 N. Robinson Street, Lenox, GA 31637
Toll Free (866) 505-3182 Fax (229) 546-3251

Family Contacted/Attempt Date: _____

Sent to Regional Office on: _____

1854 Twin Towers East • 205 Jesse Hill Jr. Drive • Atlanta, GA 30334 • www.gadoe.org

Richard Woods, Georgia's School Superintendent

An Equal Opportunity Employer



Distrito Escolar: _____

Fecha: _____

Encuesta Ocupacional para Padres

Favor de completar este formulario para ayudarnos a determinar si su(s) hijo(s) califica(n) para recibir servicios suplementarios de parte del Programa de Título I, Parte C

Nombre del/los Estudiante(s)	Nombre de la Escuela	Grado
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

- ¿Alguien en su casa se ha mudado para trabajar en otra ciudad, condado, o estado, en los últimos tres (3) años? Sí No
- ¿Alguien en su casa trabaja o ha trabajado en una de las siguientes ocupaciones de forma permanente o temporaria en los últimos tres años? Sí No

Si la respuesta es "sí", marque todo trabajo que aplique:

- 1. Sembrando/Cosechando vegetales (tomates, calabazas, cebollas, etc.) o frutas (uvas, fresas, arándanos, etc.)
- 2. Sembrando, cortando, procesando árboles, o juntando paja de pino (*pine straw*)
- 3. Procesando/Empacando productos agrícolas
- 4. Trabajo en lechería, polleras o ganadería
- 5. Empacando/Procesando carnes (res, pollo, o mariscos)
- 6. Trabajos relacionados con la pesca (pesca comercial, o criadero de pescados)
- 7. Otra actividad. Por favor especifique en cuál: _____

Nombre de los padres o guardianes legales: _____

Dirección donde vive: _____

Ciudad: _____ Estado: _____ Código Postal: _____ Teléfono: _____

¡Muchas Gracias! Por favor regrese éste formulario a la escuela

Please maintain original copy in your files.

MEP funded school/district: Please give this form to the migrant liaison or migrant contact for your school/district.

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Richard Woods, Georgia's School Superintendent

An Equal Opportunity Employer



Georgia Department of Education
ESOL & Title III Unit



Georgia Department of Education

Required Home Language Survey

Dear Parent or Guardian:

In order to provide your child with the best possible education, we need to determine how well he or she speaks and understands English. This survey assists school personnel in deciding whether your child may be a candidate for additional English language support. Final qualification for language support is based on the results of an English language assessment.

Thank You

Student Name (required information):

Language Background (required information):

1. Which language does your child best understand and speak?

2. Which language does your child most frequently speak at home?

3. Which language do adults in your home most frequently use when speaking with your child?

Language for School Communication (not required):

4. In which language would you prefer to receive all school information?

Signature of Parent/Guardian/Other

Date

Georgia Department of Education
ESOL Unit



Encuesta obligatoria en el idioma nativo

Estimado padre o tutor:

Para proporcionarle a su hijo la mejor educación posible, debemos determinar qué tan bien habla y entiende el inglés. Esta encuesta ayuda al personal de la escuela a determinar si su hijo puede ser un candidato para recibir apoyo adicional en inglés. La calificación final para el apoyo idiomático está basada en los resultados de una prueba en inglés.

Gracias.

Nombre del estudiante (información obligatoria):

Antecedentes idiomáticos (preguntas obligatorias):

1. ¿Qué idioma su hijo entiende y habla mejor?

2. ¿Qué idioma su hijo habla con mayor frecuencia en el hogar?

3. ¿Qué idioma usan con mayor frecuencia los adultos del hogar cuando hablan con el niño?

Idioma para la comunicación con la escuela (pregunta recomendada):

4. ¿En qué idioma prefiere recibir toda la información escolar?

Firma del padre/tutor/otro

Fecha